

**AGENDA PLACEMENT FORM**

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

**Date:** 6.3.2024

**Meeting Date:** 6.10.2024

**Submitted By:** Lance Anderson

**Department:** PURCHASING

**Signature of Elected Official/Department Head:**



<b>Court Decision:</b> <small>This section to be completed by County Judge's Office</small>
 <b>June 10, 2024</b>

**Description:**

Consider and approve renewal of RFQ 2022-222 Professional Engineering Services with Halff & Associates. This is the second of 3 renewals with Johnson County.

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(May attach additional sheets if necessary)

**Person to Present:** Lance Anderson

(Presenter must be present for the item unless the item is on the Consent Agenda)

**Supporting Documentation:** (check one)     PUBLIC     CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

**Estimated Length of Presentation:** 5 minutes

**Session Requested:** (check one)

Action Item     Consent     Workshop     Executive     Other \_\_\_\_\_

**Check All Departments That Have Been Notified:**

County Attorney     IT     Purchasing     Auditor

Personnel     Public Works     Facilities Management

Other Department/Official (list) \_\_\_\_\_

**Please List All External Persons Who Need a Copy of Signed Documents  
In Your Submission Email**

Lance Anderson  
Purchasing Agent  
landerson@johnsoncountytexas.org



Kristi Shaw  
Deputy Purchasing Agent  
kshaw@johnsoncountytexas.org

May 21, 2024

Halff & Associates  
4000 Fossil Creek Blvd.  
Fort Worth, Texas 76137

RE: RFQ 2022-222 Professional Engineering Services

Dear Mr. Rushing,

Our Contract with Halff & Associates expires June 13, 2024. Johnson County would like to exercise our option to renew with your firm for another year pending your agreement and Commissioners Court approval.

The new contract dates will be June 13, 2024 to June 13, 2025.

Please sign below and return via email to pur@johnsoncountytexas.org.

Sincerely,

Lance Anderson  
Johnson County Purchasing Agent

YES, I want to renew for another year

5/28/24

(Date)

NO, I do not want to renew